



## Minutes of the Meeting of the Parish Council Tuesday 22 November 2022

The Chairman opened the meeting and checked all council members had been able to access their papers and thanked all authors of the papers for their time and effort.

### 47 / 22 Attendance and Apologies for absence.

**Attendance:** Cllr Buxton (Chairman); Cllr Booth; Cllr Biggs; Cllr Grover; Cllr Evans and Cllr Pike  
**Apologies for absence:** Cllr Jacklin; Cllr Bains; Cllr Penney  
**Present:** Ruth Davies (Clerk) Tina Reader (Project Officer)

There were 3 members of the public present, their details are recorded under the GDPRs.

### 48 / 22 Declaration of interest for items on the agenda

There were no declarations of interest received in accordance with the adopted Code of Conduct.

### 49 / 22 Approval of Minutes of Council of 4 October 2022

**RESOLVED:** That the minutes of the 4 October were approved with the following amendments to grammar and for clarity:

1. Amend the date to the 22<sup>nd</sup> of October to the 4<sup>th</sup> of October.

There were no updates on actions not covered in the agenda.

### 50 / 22 Announcements from the Chairman

The Chairman updated the council regarding the Christmas Event in the recreation ground which is being held this Friday 25 November starting at 4pm, all information is available on the council website. There are various activities including Holy Trinity School Choir, story time in the library, a trail for the children and of course the tree lighting.

The Chairman was happy to confirm that along with Cllr Grover she attended the allotment tea on Tuesday 25th October. Prizes were awarded for the William Pack Cup with the top prize going to William Hook who is now on the honours board. Please see the website for the names of all the prize winners.

On behalf of all the residents of the village, the Chairman confirmed she laid a wreath on Remembrance Sunday along with the scouts, WI, the various forces. She confirmed that all council members will have noticed the poppies have gone up on the lamp posts and will be coming down soon.

The Chairman confirmed that a new area had been created on the website which included support and information in relation to the cost-of-living crisis and encourage council members to please look at the website for more information.

The Chairman also wished council members to note there is a regular five question survey on the website with the latest one was regarding dog bins. The results of which will be brought back to council.

On the 4 November the council hosted a baby bank charity which collects donations of all things related to babies. The drop off took place in the community room for the morning and it was a huge success with another one planned for the new year. She thanked everyone who supported it.

The Chairman confirmed that all three Defibrators are now operational, located on Chobham Road by Costa, at the Nags Heads public house and additionally our existing provision at the recreation ground in the accessible toilet. There will be a couple of training sessions in the new year for all members of the public free to attend, the details of which will follow.

The Chairman was pleased to update that all the winter bloom baskets are up and looking lovely including the 8 planters in the middle of the A30.

Following the previous community day at Holy Trinity Graveyard, another day took place on the 29 October and was again very successful. The Chairman thanked everyone who turned up and helped out and invited council to recognise that the graveyard is looking totally unrecognisable from what the council took over the maintenance of.

The Chairman thanked Fiona Barker and her team held another "litter" collecting event which was also a very successful. As ever the council thanked Fiona for all her hard work and commitment to the litter collection.

The Chairman gave an update on the in-house training for safeguarding and welfare for areas of the recreation ground including all the employees and the Field House coffee team. She confirmed this was extremely well done and everyone felt like they understood better what they need to know to help keep the whole recreation ground safer.

As a final comment, the Chairman encouraged all to keep an eye on the website as there is always something new happening and with regular updates. The Chairman confirmed that the Deputy Clerk is doing an excellent job increasing the ongoing communication from the council to the residents and members of the public.

## **51 / 22      Update from RBWM Ward Councillors**

There was no update provided by the Ward Councillors for Sunningdale and Cheapside Ward.

The Chairman confirmed that the Mayor's Christmas Dinner in aid of Thames Hospice is due to take place on the 3 December with details on RBWM website.

## **52 / 22      Public Adjournment**

The Chairman stood down the Standing Orders at the beginning of this agenda item and confirmed no questions had been received from residents prior to the meeting.

The Chairman invited the member of the public to address the council meeting. As part of the resident's address, the Chairman accepted 4 questions which would be responded to at the meeting on the 13 December, these are:

1. I have seen the results from the MUGA consultation undertaken back in February. There were only 69 responses from a population of just under 5000 residents. Hardly significant so what evidence does the council have that the MUGA will be used by local residents for the majority of the time and not by those from further afield?
2. What is the charging policy for the MUGA? Of course, unlike many other MUGAs the Council does not have to recoup the capital investment to provide the facility. But, as these facilities are being delivered for the local community and open space that is currently free to use will become chargeable space. Can the Council please confirm that, in principle, local residents will have priority booking & will only be charged sufficient to recoup maintenance and sinking fund costs? It may be that letting any unused capacity to other communities may create more funding for the council which, in theory, could, I imagine, be used to reduce the precept but this is a broader point which would require consultation. But the principle of priority booking and at cost charging for the local community should be confirmed before this project is allowed to proceed under the banner of 'community infrastructure'
3. How will the facility be allocated fairly between different sports and how will the logistics of moving tennis nets or hockey nets etc. etc be managed?

4. Please confirm that the MUGA will be available for tennis players of all ages and abilities. What other sports will actually be offered?

The Chairman thanked the resident and with no further questions or representations, the Chairman stood up the Standing Orders and proceeded with the meeting.

## 53 / 22                      Councillors Questions and Business Motions

There were no questions or business motions received in advance, and no questions were put forward in the meeting.

## 54 / 22                      Business from previous meetings

The council received and reviewed the proposal for the final stage of the project, SF4: MUGA

**RESOLVED:** That the council approves placing the order for Lot 1 – Subject to planning permission, Lot 2 and 3, Lot 4 – subject to planning permission and the removal of the end-of-life equipment to a total of £250,575.12 including the professional fees of £4,500.

For:                      Cllr Booth, Cllr Evans, Cllr Penney, Cllr Grover, Cllr Buxton

Against:                Cllr Pike

Abstained:

Meeting paused for 2 minutes whilst members of the public left the council room.

## 55 / 22                      Presentation of Committee Minutes, reports from Representatives and proposals from Working Groups.

**55 / 22 / 1**            The council received a verbal update on the 20mph consultation from Cllr Biggs updated the council on the Cycling and Walking, which is one of Business Plan projects, Safer Streets 1 Sept to 9 October.

The next Steps in the project were identified as:

1. Identification of the streets which were highlighted by the survey respondents as 20mph streets
2. Putting a cohesive plan on what would be the streets of choice / zones where a 20mph area could be created
3. Identifying the additional actions which need to be considered to 'police' any 20mph zones – such as additional signage, road markings, 'village gates'
4. Putting a formal request to the Highways Authority – RBWM – to commence the process of reducing the speed

Cllr Biggs confirmed that a paper including the budget requirement and actions in relation to these actions would be provided for review by council members prior to the next council meeting and that he would take the time to contact each member, if possible, to gain their feedback to include in the proposal to council on the 13 December.

**55 / 22 / 2**            The council received the minutes of the Finance Committee Meeting 11 October and 8 November from Cllr Booth and the following items were noted:

- The unanimous appointment of Cllr Bains as the Vice-Chairman of the Finance Committee.
- Setting up the Flagstone account for investment
- That the External Audit was confirmed to remain within the SAAA
- The recommendation to only replace faulty Christmas light switches, not a preventative replacement
- The failure of RBWM to remit CIL Funds on time
- That it had been confirmed the council held sufficient funds in reserves to provide for either option of the Tennis court refurbishment

- That the committee had been requested to provide any comments to the Clerk on the draft budget prior to the meeting on the 6 December to ensure a budget can be proposed to council on the 13 December 2022

**55 / 22 / 3**      The council received the Budget Assumptions for 2023 2024 by Cllr Booth with the following items noted:

- Inflation is at 11.1% v the 9.9% as detailed on the budget assumption document.
- Budget is built on the assumptions as a start point

**RESOLVED:**      That the council unanimously approved the budget assumptions for 2023 2024

**56 / 22**      **To receive the Finance Report from the RFO**

The council received for approval the receipts and payments for Sept and Oct 2022.

**RESOLVED:**      That the council approves the receipts for Sept 2022

**RESOLVED:**      That the council approves the payments for Sept 2022

**RESOLVED:**      That the council approves the receipts for Oct 2022

Cllr Booth noted the interest receipt of £1,148.45

**RESOLVED:**      That the council approves the Payments for Oct 2022

The council received the council budget detail report, there were no matters to note.

The council received the RFO financial report with an amendment to presentation being requested by Cllr Booth. It was confirmed that the Clerk / RFO would meet with Cllr Booth separately to discuss these.

**57 / 22**      **Information Sharing.**

There were no items brought forward.

**58 / 22**      **To resolve exclusion of members of the public and press in accordance with the applicable Legislation for the following PART II Agenda.**

**RESOLVED:**      That the council excludes all members of the public and moves to a Part II Agenda.

There were no members of the public present and T Reader (Project Officer) left the meeting at this point.

Part I of the meeting closed at 8:20 pm

Signed as a true record of the meeting:

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_