



Minutes of the Meeting of the Parish Council Tuesday 21 June 2022

25 / 22 Attendance and Apologies for absence.

Attendance: Cllr Jacklin (Chairman); Cllr Burn; Cllr Booth; Cllr Bains and Cllr Pike Cllr Penney; Cllr Evans

Apologies for absence: Cllr Biggs; Cllr Buxton; Cllr Grover

Present: Ruth Davies (Clerk)

There were no members of the public present.

26 / 22 Declaration of interest for items on the agenda

There were no Declarations of Interest in accordance with the adopted Code of Conduct.

27 / 22 Approval of Minutes of Council of 21 June 2022

RESOLVED: That the minutes of the 21 June 2022 were approved with no matters to review.

28 / 22 Announcements from the Chairman

The Chairman confirmed the new council website had been available for review by council members with today, 26th July, the final date for comments back to the team. She passed her thanks to the team for the hard work taken to develop the new site which was excellent.

29 / 22 Update from RBWM Ward Councillors

No update was received.

30 / 22 Public Adjournment

The Chairman stood down the Standing Orders at the beginning of this agenda item and confirmed no questions had been received from residents prior to the meeting.

The Chairman confirmed therefore there were no questions to respond to and reconvened the Council Meeting and re-instated the Standing Orders.

31 / 22 Councillors Questions and Business Motions

The Chairman confirmed that no questions had been received prior to the meeting and there were no councillor questions submitted for this meeting.

32 / 22 Business from previous meetings

32 / 22 / 1 The council received a report on the Business Plan project SF4 for the MUGA project procurement process and noted the results of the Tender Process and that these complied with the legislation. The identified next step was planning permission to be sought.

RESOLVED: That the council submits a planning application for the MUGA, which would be completed by the Clerk.

For: Unanimous

32 / 22 / 2 The council received an update on Business Plan objective E:13 to identify the possibility of placing electric charging points in the Recreation Ground. The council will review the report when it is received and at that point determine what are the next steps with E:13.

32 / 22 / 3 The council received an update on the Christmas Lights and the requirement for servicing and repair of the switch units on the lamp posts which control the Motifs and are the responsibility of the SPC.

33 / 22 Presentation of Committee Minutes, reports from Representatives and proposals from Working Groups.

33 / 22 / 1 The council received the minutes of the Finance Committee meeting 12 July 2022 presented by Cllr Booth who gave an update on the investment opportunities for the council funds which are available to the council. Other opportunities were to be sought, Cllr Booth mentioned Flagstone was recommended. Any further recommendations that council members think are appropriate should be sent to Cllr Bains for review. Cllr Booth updated the council on the actions taken on the headstone memorial safety work and the importance of keeping the cemetery not only safe but a pleasant space to visit.

33 / 22 / 2 The council received the 2022 23 update to the Business Plan 2021 – 2026 detailing which of the previously identified projects were to be brought forward through the council year.

RESOLVED: That the update on the business plan for the council year 2022 2023 was approved.

For: Cllr Jacklin, Cllr Burn, Cllr Booth, Cllr Evans, Cllr Bains
Against: Cllr Penney
Abstained: Cllr Pike

33 / 22 / 3 Council received a verbal update from the CIL Working Group from Cllr Jacklin for the inaugural meeting of CIL Working Group, in line with the terms and conditions. She confirmed that she had been elected Chairman of this working group and that once the Project Officer is in place a written report will be provided as an update to council on the CIL Projects after each working group meeting.

34 / 22 To receive the Finance Report from the RFO

34 / 22 / 1 Council received and reviewed the receipts and payments for June 2022. Note was made of the expenses incurred by the Clerk / RFO on a personal credit card and this was referred to the finance committee for review.

RESOLVED: That the receipts and payments for June 2022 are approved.

34 / 22 / 2 The council received the Council Detail report to the end of June 2022, there were no items to note.

34 / 22 / 3 The council received the RFO financial report for June 2022, there were no items to note, however Cllr Booth requested a forward view to be included considering significant debtors and creditors.

ACTION: The quarterly financial report to include creditors and debtors to a reasonable value.

35 / 22 Information Sharing.

Cllr Pike commented on the planters outside the butcher's shop, which are leaking black when watered and queried whether the shop had the permission to place these on the footpath.

Cllr Pike asked when the tree at Chobham Road Parking will be replaced, this was confirmed to be still waiting a response from RBWM for permission.

The Chairman closed the meeting at 8:10 pm.

Signed as a true record of the meeting:

Signed: _____

Dated: _____