



Finance Committee Meeting Minutes for Tuesday 12 July 2022

FC 8 / 22 Attendance and apologies

Attendance: Cllr Booth (Chairman), Cllr Buxton, Cllr Bains, Cllr Evans Cllr Pike

In Attendance: R Davies (Clerk and RFO); Jamie Charters CCLA

There were no members of the public present.

There were no declarations of interest for items on the agenda.

FC 9 / 22 To review minutes of the meeting 7 June 2022.

RESOLVED: That the minutes of the meeting 7 June 2022 were approved.

FC 10 / 22 Public Adjournment

There were no members of the public present therefore the chairman proceeded with the meeting.

FC 11 / 22 Presentation from CCLA on investment opportunities

The committee received a presentation from Jamie Charters, CCLA on the background of CCLA and specifically the Public Sector Deposit Fund.

This is an instant access fund, withdrawal same day if requested prior to 11:30am and currently providing 1.109% net of fees.

The committee discussed the CCLA and the funds with Jamie and took the following actions:

- Cllr Bains to provide an analysis of the fund
- Cllr Booth to investigate comparative organisations

It was agreed that this would be reviewed at the finance committee meeting on the 13 September.

FC 12 / 22 Spending Requests

The committee received and reviewed the >£300 request from the RFO for a site survey at the Recreation Ground for electric charging points. The RFO confirmed this was below the delegated powers for spend, however wished to confirm the committee were agreed with this approach to commencing the bus plan objective E13.

RESOLVED: Unanimously that the survey should proceed at a cost of £250

The committee received and reviewed the spending request for maintenance and survey on the electric timers for the lamp posts which carry the Christmas lights. The RFO confirmed that the lamp posts are the responsibility of RBWM, however the infrastructure required to work the Christmas lights remains the responsibility of the parish council.

RESOLVED: Unanimously that the maintenance and survey proceed at a cost of £528.

The committee received and reviewed the spending request for memorial maintenance at Holy Trinity graveyard. This is because of the Health and Safety 'Topple Test' which was conducted in 2021 which identified memorials which were likely to fall. The options in front of the council were to:

- Stake and Band for safety, however this makes the cemetery appear unkempt

- Lay flat the headstones which may fall, which then creates ongoing issues for maintenance
- Repair and re site memorials which are failing

The proposed option being to repair, the cost of £1880 is for the memorials where the operations team have been unable to contact any of the grave owners over the last 6 months of attempted contacts.

RESOLVED: Unanimously that the maintenance of the failing memorials is conducted at a cost of £1,840 to be taken from the EMR for the Cemetery.

The committee received and reviewed the CIL Stakeholder grant application from Holy Trinity School PTA for £20,000 for an extension to their existing car park. The remit of the committee in relation to this grant was to:

- Determine if funds were available to the level of request within the allocation for 2022 2023
- Determine that the allocation of these funds would be in line with the spending powers of the council

RESOLVED: That the Stakeholder grant fund for 2022 2023 had the required allocation of £20,000

RESOLVED: That the allocation of these funds would be in line with the spending powers of the council

FC 13 / 22 2021 2022 Year End

The RFO updated the committee that there had been no further action from PKF Littlejohn on the AGAR 2020/2021

The requested report from Cllr Pike was not made available to the committee, therefore the request was for Cllr Pike to speak to Cllr Booth re this matter.

FC 14 / 22 Information Sharing

The RFO updated the council on the 50% uplift in the unit charge for electricity and took the action to check the impact of this on the tennis light charges.

FC 15 / 22 Dates of the upcoming meetings

To confirm the date of the next meeting as the 13 September 2022.

The meeting closed at 3:20 pm.