



# SUNNINGDALE PARISH COUNCIL

## Meeting of the Parish Council Tuesday 21 June 2022 at 7.30 pm

This meeting will be held in the Community Room, The Pavilion, Broomhall Lane, Sunningdale.

### Agenda Part I

#### Summoned to Attend:

Cllr Buxton (Chairman); Cllr Jacklin (Vice-Chairman); Cllr Bains; Cllr Biggs; Cllr Booth; Cllr Burn; Cllr Evans; Cllr Grover; Cllr Penney; Cllr Pike

Members of the Public are welcome to attend PART I of the meeting.

**9 / 22 Attendance and Apologies for absence.**

**10 / 22 Declaration of interest for items on the agenda**

The Chairman will ask to receive any Declarations of Interest in accordance with the adopted Code of Conduct.

**11 / 22 Approval of Minutes of Council of 26 April 2022 and 17 May 2022**

The minutes are to be signed by the Chairman as an accurate record of the meeting.

To receive a chairman's update on actions not covered in the agenda.

**12 / 22 Announcements from the Chairman**

Announcements which the Chairman wishes to bring to the attention of the council members.

**13 / 22 Update from RBWM Ward Councillors**

To receive a verbal or written update from the Ward Councillors for Sunningdale and Cheapside Ward.

**14 / 22 Public Adjournment**

The meeting will be adjourned for a maximum of 15 minutes, 5 minutes per speaker, to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda.

Anyone wishing to address the council or ask questions is requested to inform the Clerk prior to attending the meeting, no later than 10am on the Monday proceeding the meeting.

**15 / 22 Councillors Questions and Business Motions**

To receive questions and business motions from councillors which relate to matters on the council agenda or have been previously notified to the Chairman and the Clerk.

**16 / 22 Business from previous meetings**

To receive an update on the partnership Outreach service

To receive an update on the library and launch party

To receive an update on the Big Picnic event on the 5<sup>th</sup> June 2022 for the Queen's Jubilee

To receive a report on the Business Plan project SF4 for the MUGA project procurement process

To receive an update on the Woodland Walk project

**17 / 22 Presentation of Committee Minutes, reports from Representatives and proposals from Working Groups.**

To receive the minutes of the Oversight and Strategy meeting 7 June 2022

To receive for approval the Council Risk Register

To receive the minutes of the Finance Committee meeting 7 June 2022.

**18 / 22 Annual Governance and Accountability Return 2021 22.**

To receive and note the Annual Internal Audit Report 2021 22.

To receive for approval Section 1 Annual Governance Statement 2021 22.

To receive for approval Section 2 Accounting Statements 2021 22.

**19 / 22 To receive the Finance Report from the RFO**

To receive for approval the receipts and payments for April and May 2022

To receive the Council Detail report

To receive the RFO financial report

**20 / 22 Information Sharing.**

To bring forward any item at the Chairman's discretion which is relevant to council.

**21 / 22 To resolve exclusion of members of the public and press in accordance with the applicable Legislation for the following PART II Agenda.**

## Agenda - Part II

**21 / 22 Declaration of interest for items on the PART II agenda.**

The Chairman will ask to receive any Declarations of Interest in accordance with the adopted Code of Conduct.

**22 / 22 To approve the confidential minutes of 26 April 2022.**

**23 / 22 To discuss matters pertaining to employment**

To convene a personnel sub-committee to review matters pertaining to employment

**24 / 22 Information Sharing.**

To bring forward any item at the Chairman's discretion which is relevant to council and to be held as confidential by council.