



## Annual Meeting of the Parish Council Tuesday 17 May 2022 at 7:30 pm

This meeting will be held at  
The Community Room, Broomhall Recreation Ground.

### Agenda

#### Summoned to Attend:

CLlr Buxton (Chairman); Cllr Jacklin (Vice-Chairman); Cllr Bains; Cllr Biggs; Cllr Booth; Cllr Burn; Cllr Evans; Cllr Grover; Cllr Penney and Cllr Pike

Members of the Public are welcome to attend the meeting.

1 / 22      **Attendance and Apologies for absence.**

2 / 22      **Declaration of interest for items on the agenda**

The Chairman will ask to receive any Declarations of Interest in accordance with the adopted Code of Conduct.

3 / 22      **Appointment of the Chairman of the Council**

To elect the Chairman for the forthcoming year.

The Chairman to sign the Declaration of Office.

4 / 22      **Appointment of the Vice-Chairman of the Council**

To elect the Vice-Chairman for the forthcoming year.

5 / 22      **Approval of the Committee Structure**

To resolve that the proposed committee structure is approved for the council year May 2022 to April 2023

6 / 22      **Appointment of Committee Members to committees and focus areas as per the approved structure**

To receive nominations and subsequently appoint members to the council committees and focus areas.

7 / 22      **To accept the Governing Documents and Policies of Council**

To resolve to approve the governing documents in the annual review to include the statutory policies of Standing Orders, Code of Conduct and Financial Regulations.

8 / 22      **Information Sharing.**

To bring forward any item at the Chairman's discretion which is relevant to council.