



Scheme of Delegation Consultation in the format of a Finance Committee Meeting Minutes for Tuesday 6 April 2021

Via Zoom commencing at 1:30pm

CLlr Booth read out the following statement:

"This meeting is convened under the Scheme of Delegation approved at the council meeting 4 May 2021 due to the restriction on virtual meetings post 7 May 2021.

As a consultation meeting, the Proper Officer has confirmed the format will follow that of a committee meeting and will be chaired by me, Robin Booth.

Due to this not being a committee meeting, there will be no resolutions made, however votes will be requested to inform the Proper Officer of the opinions of those present.

The standing orders of council will be followed to ensure due process is in place for the meeting and all committee members, as council representatives, remain bound by the adopted Code of Conduct.

For openness and transparency, these consultations are open to members of the public, and questions or comments will be accepted only at the invitation of the Chairman."

FC 1 / 21 Attendance and apologies

Attendance: CLlr Booth (Chairman), CLlr Buxton, CLlr Evans, CLlr Pike

In Attendance: R Davies (Clerk and RFO)

There was one member of the public in attendance who confirmed they were recording the meeting. Their details are recorded in line with the council's GDPRs.

There were no declarations of interest for items on the agenda.

FC 2 / 21 To review minutes of the meeting 6 April 2021.

DELEGATED DECISION: The minutes of the meeting 6 April 2021 were approved.

ACTIONS ARISING FROM AND CARRY FORWARD ACTIONS:

Carry Forward work on the Public across the recreation ground due to lack of availability for obtaining quotations.

CIL process is now established and approved by council.

FC60 / 2020 action for the Financial Regulations is ongoing.

FC62 / 2020 submission of AGAR – CLlr Pike's suggestion of a review process should be brought forward as a proposal if that is what she wishes to see.

FC 3 / 21 Public Adjournment

There were no questions submitted prior to the meeting and none at the meeting. The Chairman therefore moved to the next agenda item.

FC 4 / 21 Council Finance reports

The committee received the council budget and council detail reports to the end of April 2021 as presented by the RFO. The following budget line items were highlighted by the RFO:

- 4064/101 Legal and Professional Fees show -£445 as an income and expenditure movement from the year ended 31 March 2021, however known invoices total £2,600 presently for May.
- 4040/202 Dog Bin Emptying show an agreed budget of £1,300, however the company the council has been using has been made bankrupt and a new supplier has had to be sourced. This is Shorts and the increase in the per bin charge is from £3 to £7 per bin meaning a significant overspend in year on this item (Circa £2400 end of year position).
- 1021/205 Tennis Court Membership currently sits at £979 YTD with another £1804 income known for May.
- 1023/205 Tennis Court Coaching shows -£220 which again is an income and expenditure movement from the year ended 31 March 2021. Known income for May is £1,860.
- 4016/206 Cleaning Costs for the Pavilion Toilets will exceed the agreed budget of £1,200 due to the cover required due to the resignation of the Park Keeper at the end of May and the cover for June and July until the new Park Keeper starts the role. This is likely to be around £1,800 for the full year.
- 1010/207 Rent Received for the Community room totals £1,200 with a further £2,880 known for May.

NOTE: the insurance claim is still ongoing for loss of earnings for 2020 / 2021

- 1014/207 Rent Received for the flat will be below the agreed budget due to the vacancy in the role of Park Keeper.
- 4041/207 Property Maintenance budget of £2,000 is under pressure due to the expected costs associated with rectifying a water issue with the flat. This is long standing and needs to be fixed.
- 1174/901 CIL Grant has been received for April 2021 and totals £290,682 which has been transferred to EMR.
- 4908/901 Potential pressure on this budget line due to the library service provision.

The RFO requested the committee confirm the budget the recent £2,000 expenditure for the ANPR camera was taken from.

DELEGATED DECISION: The committee confirmed this should be spent from the EMR CIL fund.

Movement From/ To General Reserve on Page 10 was once again explained to show an inaccurate figure due to the approved end of year EMR movements which were currently not possible to be recorded in the budget. Rialtas have confirmed they are looking into this on the Alpha package.

FC 5 / 21 Statement of Accounts

The committee received the draft Statement of Accounts for year ended 31 March 2021 and thanked the RFO for the work in preparing them. The committee noted the new approach for recording the council reserves to show restricted and non-restricted funds due to the significant funds which are and will be received from CILs.

DELEGATED DECISION: The Statement of Accounts would be proposed for approval at the council meeting 22 June 2021.

FC 6 / 21 Council Internal Audit Report Actions

The committee received and reviewed the final Internal Audit for year ended 31 March 2021 and noted the outstanding action of updating the Financial Regulations.

DELEGATED DECISION: The committee agreed that Cllr Booth and the RFO would provide these to the finance meeting on the 13 July for approval at council on the 27 July.

FC 7 / 21 Investment Strategy

The committee received and reviewed the proposed Investment Strategy and thanked Cllr Booth for his work preparing this.

DELEGATED DECISION: The committee agreed that this strategy would be brought to the council meeting 22 June 2021 for approval.

FC 8 / 21 Dates of the upcoming meetings

The date of the next meeting was confirmed as 13 July 2021 at 1:30pm. This is to be confirmed if it is face to face or via zoom.

The meeting closed at 2:50pm.