

Scheme of Delegation Consultation in the format of an
Oversight and Strategy Committee
10:30am Tuesday 7 December 2021
Agenda Part I

This is a ZOOM meeting therefore members of the public can attend by using the link provided on the council website. Residents wishing to address the committee must register this by emailing Clerk@sunningdaleparish.org.uk by 10am on the day prior to the meeting. Public comments are at the discretion of the committee chairman.

Summoned to Attend: Cllr Jacklin (Chairman); Cllr Buxton; Cllr Booth.

Members of the public are welcome to attend **Part I**.

OS 52 / 2021 Attendance and Apologies

To receive declarations of interest for agenda items

OS 53 / 2021 To approve the minutes of the meeting 2 November 2021.

Chairman's update on matters not covered on the agenda and carry forward actions.

OS 54 / 2021 Public Adjournment – Maximum 15 minutes – 5 minutes per speaker

Members of the public may make representations, answer questions, and give evidence in respect of the business on the agenda.

OS 55 / 2021 Business from previous meetings

To review council training provision for the next 6 months

OS 56 / 2021 Actions delegated from council

To receive the papers with actions proposed in response to the questions delegated from council.

OS 57/ 2021 Sunningdale Parish Council Business plan

To receive a report on resource allocation against Business Plan projects

To review a process document for Project Management methodology to be utilised on identified projects

To receive a proposal for providing in house project management skills

To review a Business Plan identified project for a Community Inclusion Project

To receive a grant application under CIL policy

OS 58 / 2021 Parish Website and Communications

To receive a verbal update on the website project

To receive a proposal on improving the council communications to include the parish survey

OS 59 / 2021 Information Sharing

Any further business which members of the committee wish to bring forward.

OS 60 / 2021 Date of the next meeting of the Committee

To confirm the date of the next meeting as 8 February 2022.

OS 61 / 2021 To resolve exclusion of members of the public and press in accordance with the applicable Legislation for the following PART II Agenda.

Agenda Part II

OS 62 / 2021 To approve the confidential minutes of 2 November 2021.

Actions arising from the minutes and carry forward actions.

OS 63 / 2021 Part II business from previous meetings

To review the actions relating to correspondence to council.

OS 64 / 2021 Regulation and compliance against Council Statutory Orders, Policies and Procedures

To review the actions proposed in relation to these policies and procedures.

OS 65 / 2021 Employment Matters

To review employment requirements for 2022 2023

OS 66 / 2021 Information sharing

To bring forward any further confidential information at the discretion of the Chairman.

Ruth Davies, Clerk



2.12.2021