



# SUNNINGDALE PARISH COUNCIL

## Meeting of the Parish Council Tuesday 22 June 2021 at 7.30 pm

This meeting will be held in the Community Room, The Pavilion, Broomhall Lane, Sunningdale.

All attendees are required to abide by the COVID Secure regulations in place:

**Masks must be worn at all times** other than when speaking.

Venue login is mandatory.

Social Distancing will apply.

For more information, please see the council website – Meetings/COVID Regulations

To ensure there is suitable space for all attendees, you are requested to confirm your attendance prior to the meeting to [Clerk@sunningdaleparish.org.uk](mailto:Clerk@sunningdaleparish.org.uk) or call 01344 874268.

## Agenda Part I

### Summoned to Attend:

CLlr Buxton (Chairman); CLlr Jacklin (Vice-Chairman); CLlr Biggs; CLlr Booth; CLlr Burn; CLlr Evans; CLlr Grover; CLlr Penney; CLlr Pike and CLlr Sayer

Members of the Public are welcome to attend PART I of the meeting.

19 / 21      **Attendance and Apologies for absence.**

20 / 21      **Declaration of interest for items on the agenda**

The Chairman will ask to receive any Declarations of Interest in accordance with the adopted Code of Conduct.

21 / 21      **Approval of Minutes of Council of 4 May 2021**

The minutes are to be signed by the Chairman as an accurate record of the meeting.

To receive a chairman's update on actions not covered in the agenda.

22 / 21      **Announcements from the Chairman**

Announcements which the Chairman wishes to bring to the attention of the council members.

23 / 21      **Public Adjournment**

The meeting will be adjourned for a maximum of 15 minutes, 5 minutes per speaker, to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. Anyone wishing to address the council or ask questions is requested to inform the Clerk prior to attending the meeting, no later than 10am on the Monday proceeding the meeting.

24 / 21      **Councillors Questions and Business Motions**

To receive questions from councillors which relate to matters on the council agenda or have been previously notified to the Chairman and the Clerk.

To receive business motions for council consideration and approval will be received, which have been previously notified to the Chairman and the Clerk.

25 / 21      **Business from previous meetings**

To receive the report on the consultation for the Library Service retention in Sunningdale and to resolve the action to be taken by the Parish Council.

To receive the list of delegated decisions taken under the Extension to the Scheme of Delegation.  
To receive for review the Investment Strategy presented under the Scheme of Delegation.

**26 / 21 Presentation of Committee Minutes, reports from Representatives and proposals from Working Groups.**

To receive the minutes of the Oversight and Strategy Committee 25 May 2021.

- To receive for review the LGA Code of Conduct for review and proposed adoption at the council meeting on the 27 July 2021.

**27 / 21 Annual Governance and Accountability Return 2021.**

To receive and **note** the Annual Internal Audit Report 2020/21.

To receive for approval Section 1 Annual Governance Statement 2020/21.

To receive for approval Section 2 Accounting Statements 2020/21.

To receive the Statement of Accounts for year ended 31 March 2021.

**28 / 21 Responsible Financial Officer Report**

To receive the Responsible Financial Officer's Financial report up to 31 May 2021.

To receive the Council Detail Report to 31 May 2021.

To receive and approve the Receipts and Payments up to 31 May 2021.

**29 / 21 Information Sharing.**

To bring forward any item at the Chairman's discretion which is relevant to council.

**30 / 21 To resolve exclusion of members of the public and press in accordance with the applicable Legislation for the following PART II Agenda.**

## Agenda - Part II

**31 / 21 Declaration of interest for items on the PART II agenda.**

The Chairman will ask to receive any Declarations of Interest in accordance with the adopted Code of Conduct.

**32 / 21 To approve the confidential minutes of 4 May 2021.**

**33 / 21 To receive the Part II minutes from Committees.**

To receive the Part II minutes from the Oversight and Strategy Committee 25 May 2021.

**34 / 21 Information Sharing.**

To bring forward any item at the Chairman's discretion which is relevant to council and to be held as confidential by council.

Ruth Davies, Clerk



16/06/2021