



Scheme of Delegation Consultation in the format of an Oversight and Strategy Committee Minutes for the Meeting Tuesday 10 Aug 2021

Via Zoom commencing at 10 am, Cllr Jacklin read out the following statement:

"This meeting is convened under the Scheme of Delegation approved at the council meeting 4 May 2021 due to the restriction on virtual meetings post 7 May 2021.

As a consultation meeting, the Proper Officer has confirmed the format will follow that of a committee meeting and will be chaired by Yvonne Jacklin for the evening.

Due to this not being a committee meeting, there will be no resolutions made, however votes will be requested to inform the Proper Officer of the opinions of those present.

The standing orders of council will be followed to ensure due process is in place for the meeting and all committee members, as council representatives, remain bound by the adopted Code of Conduct.

For openness and transparency, these consultations are open to members of the public, and questions or comments will be accepted only at the invitation of the Chairman."

OS 27 / 21 Attendance and Apologies

Attendance: Cllr Jacklin (Chairman), Cllr Buxton, Cllr Booth

In Attendance: R Davies (Clerk and RFO)

There were no members of the public present.

There were no declarations of interest.

OS 28 / 2021 To approve the minutes of the meeting 6 July 2021.

DELEGATED DECISION: The minutes of the 6 July 2021 were approved as an accurate record of the meeting.

ACTION: The clerk to continue to follow up on the option of utilising CIL funds for the library service

OS 29 / 2021 Public Adjournment – Maximum 15 minutes – 5 minutes per speaker

There were no members of the public present, so the Chairman moved to the next item on the agenda.

OS 30 / 2021 Business from previous meetings

The committee received a verbal update from the Clerk about the transfer of the library service and noted that currently there was no fixed date for transfer, RBWM was still waiting on planning permission for the container to be sited permanently at Wraysbury and until then it would continue to provide library provision at Sunningdale.

The committee were updated on the operation of the Snack Shack in week 3 of 7. with the card payment facilities in place it had taken over £1,100.

The Clerk updated the committee that the Code of Conduct training had been requested of the RBWM monitoring officer on behalf of all the parishes and were assured that information would be provided once these training events were arranged.

The Clerk updated that HALC had not yet released information on training, specifically Chairman (council and committees) which would be beneficial with the new code and public behaviour at meetings.

OS 31 / 2021 Sunningdale Parish Council Business plan

The committee received an update from Cllr Jacklin on the progress of the business plan and that it was now ready to be presented to the full council. Options for this were discussed and the following actions agreed:

ACTION: the Clerk to review if the meeting scheduled for the 24 August 2021 could be cancelled and this date used for the business plan presentation and discussion.

ACTION: Cllr Jacklin to amend the presentation to show clearly the projects which are proposed for 2021 22.

OS 32 / 2021 Information Sharing

The Clerk updated the committee that the planter benches for Chobham Road would be delivered on Thursday 12 August.

The Clerk updated the committee that a meeting was scheduled with Michael Carter re the Recreation Ground feasibility study for Friday 20 August.

The Clerk updated the committee on the time taken to respond to the journalist enquiries regarding a member of the public being prevented from posing questions in the public adjournment. This was notified as 4 hours in total.

The committee considered the option of adding a section into the council agenda under 'Correspondence' which would allow for emails, FOIs, SARs, general enquiries which took time to be brought to council. The Clerk and Chairman agreed to implement this.

OS 33 / 2021 Date of the next meeting of the Committee

The date of the next meeting was confirmed as 5 October as a face to face meeting.

OS 34 / 2021 To resolve exclusion of members of the public and press in accordance with the applicable Legislation for the following PART II Agenda.

There were no members of the public present for Part I of the meeting.