



Minutes of the Parish Council Tuesday 27 July 2021

35 / 21 Attendance and Apologies for absence.

Attendance: Cllr Buxton (Chairman); Cllr Jacklin (Vice-Chairman); Cllr Booth; Cllr Burn; Cllr Evans; Cllr Grover; Cllr Penney; Cllr Pike

Apologies for absence: Cllr Biggs and Cllr Sayer

Present: Ruth Davies (Clerk)

There were 2 members of the public present, 1 who recorded the meeting. Their details are recorded in line with GDPRs.

36 / 21 Declaration of interest for items on the agenda

There were no Declarations of Interest in accordance with the adopted Code of Conduct.

37 / 21 Approval of Minutes of Council of 22 June 2021

RESOLVED: That the minutes of the 22 June 2021 were approved with no amendments.

Chairman's update on actions not covered in the agenda:

The council is still waiting for the HR Policies to be reviewed by Croner HR

38 / 21 Announcements from the Chairman

The Chairman shared with the council that the clerks forum would be using the community room for their next meeting. As a part of DALC it is important that the officers and members work together for benefit of all parish councils.

The Chairman informed council that the Christmas Event would not proceed this year. The current Government and Public Health England advice and information indicated that the winter may well be complicated with COVID related restrictions. Also, to put on the event in November, the working group would usually have organised most if not all of the third parties by this point in the year. Therefore, as in 2020, the lights would be switched on 26 November and off on twelfth night, 6 January 2021. Any councillor with any additional ideas should bring a business motion to the next meeting.

The Chairman confirmed participating organisations would be notified unless any councillor brought forward a business motion for an event which would replace the Christmas Event.

39 / 21 Public Adjournment

The Chairman stood down the Standing Orders at the beginning of this agenda item and requested the Clerk confirm if any questions had been received prior to the 10am deadline on the 26 July 2021.

The Clerk confirmed no questions or notification of questions had been received by this time, and no questions had been received since.

The Chairman confirmed there were no questions posed at the meeting on the 22 June, therefore no answers to provide.

The Chairman acknowledged the request from the member of the public present to pose a question, however repeated that no questions would be received from this member of the public at the present time.

40 / 21 Councillors Questions and Business Motions

The Chairman confirmed there were no questions previously notified to the Clerk or the Chairman and no questions to answer from the meeting on the 22 June 2021.

- Cllr Pike asked why the Scheme of Delegation in response to COVID 19 epidemic was still being used to make decisions within council.

The Chairman confirmed that the advice remaining from NALC was to limit the length of meetings to be as short as possible for all the safety of council members and therefore the Scheme of Delegation remained in place.

- Cllr Pike questioned how this answer fit with the relaxation of the government legislations on the 19 July 2021.

The Chairman invited Cllr Pike to submit her question for a full answer at the next meeting.

- Cllr Evans raised a point of order, that questions asked to the Chairman do not continue once an answer has been received and any subsequent question should also be asked through the chairman.

Cllr Grover presented the business motion for funding a feasibility study to look at implementing a MUGA, moving and replacing the Teen Scene equipment which was reaching end of life and implementing a new adult fitness area and informal track. The request was for this study to be funded from CIL and included the CIL request form.

During a discussion the following points were clarified:

The Feasibility study would include diagrams on location of the proposed equipment in the field.

The study would also clarify the income expected from the MUGA.

The field would remain open to people walking their dogs etc.

There was only one quote, as not many companies provided this service and therefore difficult to obtain quotations.

RESOLVED: That SPC approve to pay £2,950 from CIL for a feasibility study into building a Multi-Use Games Area, creating new teens play area and a new adult fitness area within the Recreation Ground.

41 / 21 Business from previous meetings

Council received and noted the list of delegated decisions taken under the Extension to the Scheme of Delegation.

The Clerk updated council at the request by Cllr Biggs on Cycling and Walking Group to confirm that the joint parish submission to the LCWIP had been sent to the RBWM officers for the government funding bid. The timing required for the submission had been the reason this was progressed through the Scheme of Delegation and not brought to full council and that Sunninghill and Ascot Parish Council had also approved the joint submission at their council meeting on the 20 July 2021. Cllr Biggs also wished to thank Cllr Jacklin and Cllr Burn as the two other members of the working group for their work in the submission.

Council received a verbal update on the library provision from the Clerk confirming a meeting had taken place with the RBWM Officer to determine the work that was required to set up the pop-up library in Sunningdale. The Clerk confirmed that the date of commencement was determined by a planning application for the permanent siting of the container library at Wraysbury and the container would continue to visit Sunningdale until this had been agreed. The hours of operation, and operational aspects would be confirmed prior to commencement by an SLA between RBWM and Sunningdale Parish Council which would be brought to council.

The council received a verbal update on the Summer Chalet operation from the Clerk who confirmed that the weather currently was challenging, with the hottest day of the year and also rain, however the operation was within break even parameters.

42 / 21 Presentation of Committee Minutes, reports from Representatives and proposals from Working Groups.

Cllr Jacklin brought the minutes for the Scheme of Delegation meeting in the format of an Oversight and Strategy Committee 6 July 2021, there were no areas to highlight.

Cllr Jacklin brought forward the LGA Code of Conduct which had been sent to council members prior the meeting on the 22 June 2021 with the request that any questions were submitted to Cllr Jacklin by 29 June 2021. No questions had been received.

Cllr Pike questioned whether there were any changes made to the code of conduct since it was adopted in April 2021.– were there any changes made to it.

Cllr Jacklin confirmed that this new Code of Conduct was written in the first person not the third person

UNANIMOUSLY RESOLVED: That SPC approve and adopt the LGA Code of Conduct for Council Members.

RESOLVED: That SPC approve that each council member should sign a copy of the Code of Conduct written in the first person.

RESOLVED: That SPC approve that each signed copy should be placed on the council website by each council member's details.

Cllr Jacklin provided an update on the Business Plan review. The working group met, and it is now looking like a tangible business plan which the group would like to present to council at a workshop. It was agreed that dates would be sent out for a workshop, preferably face to face.

Cllr Booth presented the minutes for the Scheme of Delegation meeting in the format of a Finance Committee 13 July 2021 and confirmed there were no areas to highlight.

43 / 21 Responsible Financial Officer Report

Council received the FOI EXEMPT Responsible Financial Officer's Financial report up to 30 June 2021. Cllr Booth requested that a separate entry was made showing the operating surplus clearly between the bank account balances and the reserves. The RFO confirmed this would be added.

The RFO confirmed that Cllr Evans was independently approving the bank reconciliations.

Council received the Council Detail Report to 30 June 2021 and the RFO confirmed that the variances between the YTD percentage and the budget were provided in the minutes of the Finance Committee.

Cllr Jacklin informed council that it had previously been suggested on reviewing the responsibilities of committees, that the finance committee took the responsibility for reviewing the council budget report and authorising the receipts and payments.

The Chairman requested this was reviewed at the next finance committee meeting on the 14 September and brought back to council.

Council received the receipts and payments up to 30 June 2021. There were no questions.

RESOLVED: That the Receipts for June 2021 are approved.

RESOLVED: That the Payments for June 2021 are approved.

44 / 21 Information Sharing.

The Chairman invited council members to bring forward items not requiring decisions.

Cllr Burn questioned the ability of Sunningdale Golf Club to close the public footpaths over the weekend of the Senior Open and what is the process for this and should SPC have been informed.

Cllr Buxton confirmed that Sunningdale Golf Club would need to have applied for a permit to close these PROWs and RBWM and / or Surrey has to agree. The Parish Council can ask to be informed.

Cllr Booth wished to add the congratulations of the Parish Council to the local Gold Olympic medal winner, Tom Dean from Braywick swimming centre.

Cllr Evans mentioned concern over the number of buses going over the 7.5 tonne weight limit bridge for the Open. And also, the Helicopter hovering during the period. She suggested the council should write back to the golf course

highlighting the noise and nuisance and also to ascertain if they had permission for use of the bridge for vehicles over 7.5 tonnes?

Cllr Pike raised the issue of the dust bins by Eden Place which had been raised by a resident with her and the Chairman and confirmed this had been reported to RBWM with the result that the highways authority is looking at it.

The Clerk confirmed this had also been raised directly with the office and that a “report it” form had been logged requesting the removal of additional waste now the waste services were once again picking up waste alongside the bins.

45 / 21 To resolve exclusion of members of the public and press in accordance with the applicable Legislation for the following PART II Agenda.

RESOLVED: That the council approves the exclusion of members of the public from the PART II of the meeting.

Signed as a true record of the meeting:

Chairman