



## Minutes of Scheme of Delegation Consultation in the form of a Planning Meeting held on Tuesday 18 May 2021 at 7:30 pm

**The meeting was conducted via Zoom Webinar.**

Cllr Jacklin read out the following statement:

*"This meeting is convened under the Scheme of Delegation approved at the council meeting 4 May 2021 due to the restriction on virtual meetings post 7 May 2021.*

*As a consultation meeting, the Proper Officer has confirmed the format will follow that of a committee meeting and will be chaired by Yvonne Jacklin for the evening.*

*Due to this not being a committee meeting, there will be no resolutions made, however votes will be requested to inform the Proper Officer of the opinions of those present.*

*The standing orders of council will be followed to ensure due process is in place for the meeting and all committee members, as council representatives, remain bound by the adopted Code of Conduct.*

*For openness and transparency, these consultations are open to members of the public, and questions or comments will be accepted only at the invitation of the Chairman."*

### **PC 1 / 21 Attendance and Apologies for Absence**

**Present:** Cllr Yvonne Jacklin (Chairman), Cllr Michael Burn, Cllr Anne-Catherine Buxton, Cllr Robin Booth, Cllr David Biggs, Cllr Lilly Evans, and Cllr Mary Sayer

**Apologies for Absence:** None

**In Attendance:** Ruth Davies (Clerk)

There were 2 members of the public present, their details are recorded in line with the GDPRs.

### **PC 2 / 21 Declarations of interest for items on the agenda**

There were no declarations of interest for items on the Agenda.

### **PC 3 / 21 Approval of the minutes of the planning committee meeting 23 March 2021.**

**DELEGATED DECISION:** The minutes of the 23 March 2021 were approved as an accurate record of the meeting and there were no matters arising.

Cllr Evans thanked the co-chairs and Clerk for the work that went into producing minutes with letters linked and the content of the letters. Cllr Evans requested that the time taken to provide these was recorded so that all council members were aware of the effort involved.

**PC 4 / 21 To review any recent significant planning and enforcement issues and decisions. parish.**

Significant Decisions:

21/00765 – 8 Hamilton Drive – Refused due to siting, size, scale, massing, height, design, and effect on habitats.

Gone to Appeal:

21/02944 - 57 Halfpenny Lane Sunningdale Ascot - Two-storey extension

**PC 5 / 21 To review and approve comments and letters, for submission to the Planning Authority for the applications below:**

21/01154 2 Summerwood Sunningdale Ascot SL5 9SQ

*Certificate of lawfulness to determine whether the proposed hardstanding to part of the existing front garden is lawful.*

The parish council has no comment to make on this application.

21/01211 8 Oakdene Sunningdale Ascot SL5 0BU

*Certificate of lawfulness to determine whether the proposed detached garage conversion into habitable accommodation with 1 No. additional side window and mezzanine floor is lawful.*

The parish council has no comment to make on this application.

21/01248 Woodland Adjacent 82 Cedar Drive Sunningdale Ascot

*(G1) Group of Mixed broadleaves abounding edge of boundary to copse and adjacent properties along Cedar Drive - Crown reduce back secondary growth of trees by up to 2 metres to previous pruning points. (TPO 3 of 2004)*

The parish council has several concerns about this application. The concerns are set out in the letter below.

[21\\_01248 Woodland adj. Cedar Drive Sunningdale](#)

21/01250 Hawthorne London Road Sunningdale Ascot SL5 0JW

*(G1) x6 Oak Trees -crown raise to 4.5m and remove deadwood over garden (G2) x2 Silver Birch Trees -crown raise to 5m (T1) Oak Tree -deadwood within canopy and remove lower limb on the East side at 4m.*

The parish council has no comment to make on this application.

21/01263 Manor House London Road Sunningdale Ascot SL5 0JW

*Certificate of lawfulness to determine whether the erection of an outbuilding is lawful.*

The parish council agree with the comments made by RBWM on the refusal of 21/00613 that *'the size of the outbuilding is not considered to be reasonably required for the purpose of being incidental to the enjoyment of the dwelling house. The proposed size would be much larger than would be reasonably required to serve its specified incidental purposes.'* This is an identical application. The parish council therefore support the same reasons stated for refusal of the previous application.

21/01300 Three Oaks House 20 Greenways Drive Sunningdale Ascot SL5 9QS

*(T1) Fir -fell to ground (T2) Turkey Oak -tip reduce the lower and mid crown to attain 3.5m clearance from the dwelling by reducing limbs in this area from 12m long to 9m long approx. and remove major dead wood.*

The same T1 (Fir tree) in this application was previously classified as T7 (spruce) in the earlier application (16/02079). For T1 under that application (16/02079), RBWM granted permission to crown lift to attain 3.5m from the ground-retain all primary branches. Now, for 21/01300, in support of the request to fell T1, an arboricultural report has been submitted with 21/01300. But this report actually states for T1: *"The Picus test results shows that there is sufficient sound timber in the area of test to maintain this specimen. Continue to monitor on a regular basis."* Hence, the report states that T1 should not be felled. The parish council support the findings of that report for T1. The proposed

reduction of the limbs for T2 (Turkey oak) to obtain clearance over the house can be supported but we would refer this to the Tree Officer for comment.

**21/01304 Dell Cottage Shrubbs Hill Lane Sunningdale Ascot SL5 0LD**

*Non-material amendments to planning permission 19/01948/FULL as varied under 19/03326/VAR to change the approved zinc standing seam cladding to Weathered Western Red Cedar vertical cladding and to change the colour of the approved bricks from grey to dark grey.*

The parish council has no comment to make on this application.

**21/01329 Broadlands Cottage Devenish Road Sunningdale Ascot SL5 9PH**

*Single storey front extension, part single/part two storey side/rear extension, alteration to first floor window and render on front elevation, x2 new sun tubes, alterations to hardstanding and alteration to fenestration following demolition of existing elements.*

The parish council has several concerns about this application. The concerns are set out in the letter below.

[21 01329 Broadlands Cottage, Devenish Road, Sunningdale](#)

**21/01341 Tay Mount Lady Margaret Road Sunningdale Ascot SL5 9QH**

*Variation (under Section 73) of condition 14 (approved plans) to substitute those plans approved under 20/03121/FULL for the construction of a residential block containing 1no. three bedroom and 5no. two-bedroom apartments with associated parking and landscaping following the demolition of the existing dwelling.*

The parish council has several concerns about this application. The concerns are set out in the letter below.

[21 01341 Tay Mount Lady Margaret Road Sunningdale](#)

**21/01375 61 Silwood Road Sunninghill Ascot SL5 0LR**

*Single storey rear extension and alterations to fenestration, following demolition of the existing single storey rear element.*

The parish council has no comment to make on this application.

## **PC 6 / 21 Information Sharing**

Cllr Jacklin asked for feedback from the committee members who had produced the PowerPoints as actioned at the last meeting. Comments received were:

- It takes time to find all the information to put on the PowerPoints.
- Maybe detailed PowerPoints are not necessary for all applications which are Amber as the committee members are now only those that have wished to be appointed to the committee and therefore should have done the work prior to attending the meeting.
- The PowerPoints are appreciated by members of the public, but these are best suited for times when a complex or returning application is reviewed.

It was agreed that, where appropriate, we would scale back on PowerPoints for the next meeting. We would continue with the RAG rating; where GREEN means no planning, issues identified; AMBER means a planning application which needs a more detailed review (but with ideally with less PowerPoints) and RED means a complex planning application for which detailed PowerPoints would be provided.

Cllr Biggs updated the committee on the work progressing with the cycling and walking group.

There was no other business to discuss, the meeting closed at 8:35 pm