



## Operations Committee Agenda

10:30am Tuesday 6 April 2021

### Agenda Part I

**Summoned to Attend:** Cllr Jacklin (Chairman); Cllr Buxton; Cllr Booth.

This is a ZOOM meeting therefore members of the public can attend by using the link provided on the council website.

Residents wishing to address the committee must register this by emailing [Clerk@sunningdaleparish.org.uk](mailto:Clerk@sunningdaleparish.org.uk) by 10am on the **day prior to the meeting**. Public comments are at the discretion of the committee chairman.

Members of the public are welcome to attend **Part I**.

#### **OP64 / 2020 Attendance and Apologies**

To receive declarations of interest for agenda items

#### **OP65 / 2020 To approve the minutes of the meeting 16 February 2021.**

Actions arising from the minutes and carry forward actions.

#### **OP66 / 2020 Public Adjournment – Maximum 15 minutes – 5 minutes per speaker**

Members of the public may make representations, answer questions, and give evidence in respect of the business on the agenda.

#### **OP67 / 2020 Business from previous meetings**

To receive an update on the operational delivery of the Communications Survey

To receive an update on the transfer of maintenance service for Holy Trinity graveyard

To receive an update on the recruitment for the Deputy Clerk

#### **OP68 / 2020 Council Documentation Review**

To receive an update on the review process, amendments to the Standing Orders and Code of Conduct and proposed structure of committees.

#### **OP69 / 2020 Council Business Plan**

To receive and review the emerging business plan for 2021 to 2026.

#### **OP70 / 2020 Community Infrastructure Levy**

To review the process for allocating funds and projects and requests from local stakeholders

#### **OP71 / 2020 Council meeting dates and Protocols for 2021 2022**

To review the proposed dates for council meetings for 2021 2022 and the meeting protocols to be followed.

#### **OP72 / 2020 RBWM Library Consultation**

To review the implications for the provision in Sunningdale and to review the options available to the council.

#### **OP73 / 2020 Information Sharing**

Any further business which members of the committee wish to bring forward.

#### **OP74 / 2020 Date of the next meeting of the Committee**

To confirm the date of the next meeting as 6 July 2021.

#### **OP75 / 2020 To resolve exclusion of members of the public and press in accordance with the applicable Legislation for the following PART II Agenda.**

### Agenda Part II

#### **OP76 / 2020 To approve the confidential minutes of 16 February 2021.**

Actions arising from the minutes and carry forward actions.

#### **OP77 / 2020 Regulation and compliance against Council Statutory Orders, Policies and Procedures**

To review the actions in relation to training and council statutory policies