



Operations Committee Agenda 11am Tuesday 1 December 2020

Agenda Part I

Summoned to Attend: Cllr Jacklin (Chairman); Cllr Buxton; Cllr Booth

Members of the public are welcome to attend **Part I**

This is a ZOOM meeting therefore members of the public please contact Clerk@sunningdaleparish.org.uk for attendance details.

OP29 / 2020 Attendance and Apologies

OP30 / 2020 To approve the minutes of the meeting 6 October 2020

Actions arising from the minutes

Carry Forward actions

OP31 / 2020 Public Adjournment – Maximum 15 minutes – 5 minutes per speaker

Members of the public may make representations, answer questions and give evidence in respect of the business on the agenda.

OP32 / 2020 Business from previous meetings

To receive updated Grievance Policy and Disciplinary Policy in relation to LTN 22

To receive an update on the work relating to Operation Bridges

To receive an updated GDPR assessment for the council

To receive an update on the work related to the Resident's Survey

OP33 / 2020 Information Sharing

Any further business which members of the committee wish to bring forward.

OP34 / 2020 Date of the next meeting of the Committee

To confirm the date and process to be followed for the next committee meeting.

Agenda Part II

OP35 / 2020 To resolve exclusion of members of the public - Local Government Act 1972 Part VA Section 2

The public shall be excluded from a meeting of a principal council during an item of business whenever it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that, if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence; and nothing in this Part shall be taken to authorise or require the disclosure of confidential information in breach of the obligation of confidence.

OP36 / 2020 To approve the confidential minutes of 6 October 2020

Actions arising from the minutes

Carry Forward actions

OP37 / 2020 Regulation and compliance against Council Statutory Orders, Policies and Procedures

To review the actions in relation to training and ADR

OP38 / 2020 Update on Employment by the council

To receive an update on the advice received from HALC in relation to employee information

OP39 / 2020 Local Council Charter

To receive the review document for the Local Council Charter briefing

OP40 / 2020 Information Sharing

Any further confidential business which members of the committee wish to bring forward.

Ruth Davies, Clerk



25/11/20