



SUNNINGDALE PARISH COUNCIL

Meeting of the Parish Council Tuesday 10 March 2020

At 7.30 pm at the Pavilion, Broomhall Lane

Agenda - Part I

Summoned to Attend:

Cllr Buxton (Chairman); Cllr Jacklin (Vice-Chairman); Cllr Booth; Cllr Burn; Cllr Brindle;

Cllr Pike; Cllr Sayer; Cllr Penney; Cllr Evans

Members of the public are welcome to attend Part I

108/19 Attendance and Apologies for absence

109/19 Declaration of interest for items on the agenda.

The Chairman will ask to receive any Declarations of Interest in accordance with the adopted Code of Conduct.

110/19 Approval of Minutes of Council of 7 January 2020

The minutes are to be signed by the Chairman as an accurate record of the meeting and updates to actions arising from previous minutes not included in the agenda for the meeting being held will be given.

111/19 Announcements from the Chairman

112/19 Public Adjournment

The meeting will be adjourned for a maximum of 15 minutes to allow members of the public, if present, to make representations, ask questions and address the Council about matters of local concern.

The Council may choose not to provide answers within the meeting to ensure all information is accurate. Responses to previous questions posed at council meetings will be provided and recorded into the minutes.

113/19 Councillors Questions and Business Motions

To receive any questions from councillors including business motions for council consideration and approval.

114/19 Business from previous meetings

To receive an update from Cllr Evans regarding the letter to be sent to Network Rail in relation to Sunningdale Station

115/19 Presentation of Committee Minutes, reports from Representatives and proposals from Working Groups

To receive Part I unapproved minutes from the Finance Committee of 11 February 2020 including:

- To receive and approve the council risk register
- To receive the requests for capital expenditure with approved budgets

To receive Part I unapproved minutes from the Operations Committee of 25 February 2020 including:

- To receive and approve the proposed Terms of Reference for the Village Hall Charity Committee
- To receive the Code of Conduct Decision Notice as issued by the RBWM Monitoring Officer

116/19 Financial Report

To receive the finance report including the council detail report

To approve the receipts and payments up to February 2020

- 117/19 To confirm the date and agenda for the Annual Electors Assembly 2020
- 118/19 To receive the Clerk's report including an update on Covid-19 in the workplace
- 119/19 **Information Sharing**
To bring forward any item which is relevant to Council but does not require a decision.

Confidential Part II

"The public shall be excluded from a meeting of a principal council during an item of business whenever it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that, if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence; and nothing in this Part shall be taken to authorise or require the disclosure of confidential information in breach of the obligation of confidence."

Access to this part of the meeting is restricted under the Local Government Act 1972 Part VA Section 2

- 120/19 **Attendance and Apologies for absence for Part II of the Council meeting**
- 121/19 **Declaration of interest for items on the agenda.**
The Chairman will ask to receive any Declarations of Interest in accordance with the adopted Code of Conduct.
- 122/19 **Approval of Confidential minutes 7 January 2020 and to discuss any matters arising**
- 123/19 **To receive Part II minutes or reports from committees, working groups and Officers**
- To receive Part II unapproved minutes from the Finance Committee meeting of 11 February 2020
 - To receive Part II unapproved minutes from the Operations Committee 25 February 2020

Ruth Davies, Clerk



4/3/2020