



## Operations Committee Agenda

11am Tuesday 11 August 2020

### Agenda Part I

**Summoned to Attend:** Cllr Jacklin (Chairman); Cllr Buxton; Cllr Booth

Members of the public are welcome to attend **Part I**

This is a ZOOM meeting therefore members of the public are requested to contact [Clerk@sunningdaleparish.org.uk](mailto:Clerk@sunningdaleparish.org.uk) for attendance details.

**OP1/2020 Attendance and Apologies**

**OP2/2020 To approve the minutes of the meeting 25 February 2020**

Actions arising from the minutes

Carry Forward actions

**OP3/2020 Public Adjournment – Maximum 15 minutes – 5 minutes per speaker**

To receive representations from residents of the parish regarding the council operations and / or questions to the committee.

**OP4/2020 Business from previous meetings**

To include ratification of decisions taken under the scheme of delegation during the exceptional COVID-19 period.

**OP5/2020 Council Operation during the COVID-19 period**

To review the statutory and legal guidance from NALC on the operation of council meetings, committees, elections, co-options in terms of timelines and operational processes.

**OP6/2020 Website WCAG 2.1 Compliance**

To receive an update on the work progressing to amend the Council website to be compliant.

**OP7/2020 Risk Management during COVID-19**

To review the risk assessments for council in relation to the tennis, facilities, playgrounds, and venues.

**OP8/2020 Information Sharing**

Any further business which members of the committee wish to bring forward.

**OP9/2020 Date of the next meeting of the Committee**

To confirm the date and process to be followed for the next committee meeting.

# Agenda Part II

**OP10/2020 To resolve exclusion of members of the public - Local Government Act 1972 Part VA Section 2**

The public shall be excluded from a meeting of a principal council during an item of business whenever it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that, if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence; and nothing in this Part shall be taken to authorise or require the disclosure of confidential information in breach of the obligation of confidence.

**OP11/2020 To approve the confidential minutes of 25 February 2020**

Actions arising from the minutes

Carry Forward actions

**OP12/2020 Regulation and compliance against Council Statutory Orders, Policies and Procedures**

**OP13/2020 Update on Employment by the council**

**OP14/2020 Information Sharing**

Any further confidential business which members of the committee wish to bring forward.

Ruth Davies, Clerk



05/08/20