



SUNNINGDALE PARISH COUNCIL

Meeting of the Operations Committee **Tuesday 3 December 2019**

At 10:30am at the Pavilion, Broomhall Lane

Agenda

Summoned to Attend: Cllr Jacklin (Chairman); Cllr Buxton; Cllr Booth

Members of the public are welcome to attend Part I

Agenda Item – Part I		Associated Documents
OP24/2019	Attendance and apologies	
OP25/2019	To approve the minutes of the meeting 3 September 2019 Actions arising from the minutes Carry Forward actions	Minutes
OP26/2019	Public Adjournment – Maximum 15 minutes – 5 minutes per speaker To receive representations from residents of the parish regarding the council operations and / or questions to the committee.	
OP27/2019	Council Procedures and Policies To review proposed procedures and policies for: <ul style="list-style-type: none"> • Complaints Procedure • Vexatious Behaviour Policy • Lone Worker Policy 	Draft Papers
OP28/2019	Review of information provided in NALC LTN 22 Review of impact on council procedures in place	Legal Topic Note
OP29/2019	Managing Trustee requirement for Sunningdale Village Hall To update on progress and review the forward plan	
OP30/2019	Other items To discuss any other items brought by the committee appropriate to this meeting at the Chairman's discretion	
OP31/2019	To confirm the date of the next scheduled meeting	

Agenda - Confidential Part II

"The public shall be excluded from a meeting of a principal council during an item of business whenever it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that, if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence; and nothing in this Part shall be taken to authorise or require the disclosure of confidential information in breach of the obligation of confidence."

Access to this part of the meeting is restricted under the Local Government Act 1972 Part VA Section 2

OP32/2019	To approve the Part II minutes of the meeting 3 September 2019 Actions arising from the minutes Carry Forward actions	Minutes
OP33/2019	Regulation and compliance against Council Statutory Orders, Policies and Procedures	