



# SUNNINGDALE PARISH COUNCIL

Annual Meeting of the Parish Council **Tuesday 7<sup>th</sup> May 2019**

At 7.30 pm at the Pavilion, Broomhall Lane

## Agenda

Summoned to Attend: Cllr Buxton (Chairman); Cllr Jacklin (Vice-Chairman); Cllr Booth; Cllr Burn;  
Cllr Brindle; Cllr Pike; Cllr Sayer; Cllr Penney

Members of the public are welcome to attend Part I

	Agenda Item	Associated Documents
1/19	<b>Welcome and Introductions</b> To be made by the standing Chairman of Council	
2/19	<b>Attendance and Apologies for absence</b>	
3/19	<b>Declaration of interest</b> for items on the agenda. The Chairman will ask to receive any Declarations of Interest in accordance with the adopted Code of Conduct.	
4/19	<b>Appointment of Chairman of the Council</b> To elect the Chairman for the forthcoming year. The Chairman to sign the Declaration of Office Form.	
5/19	<b>Appointment of the Vice-Chairman of the Council</b> To elect the Vice-Chairman for the forthcoming year.	
6/19	<b>Appointment of Committee Members to Council Committees, Working Groups and Representatives for Council</b> As detailed in the Terms of Reference Document	
7/19	<b>To accept the Governing Documents and Policies of Council</b> To approve the documents as listed on the Sunningdale Annual Review to include: - Parish Charter - Amended Code of Conduct	
5/19	<b>Approval of Minutes of Council of 9<sup>th</sup> April 2019</b> The minutes are to be signed by the Chairman as an accurate record of the meeting and updates to actions arising from previous minutes not present on the agenda for the meeting being held will be given.	Minutes
6/19	<b>Announcements from the Chairperson</b>	
7/19	<b>Public Adjournment</b> The meeting will be adjourned for a maximum of 15 minutes to allow members of the public, if present, to make representations, ask questions and address the Council about matters of local concern. The council may choose not to provide answers within the meeting to ensure all information is accurate. Responses to previous questions posed at council meetings will be provided and recorded into the minutes.	
8/19	<b>Presentation of Committee Minutes, reports from Representatives and proposals from Working Groups</b> Council to receive the Proposals from the Finance Committee with regards to additional EMR movements to end the budget year 2018 19	
9/19	<b>Financial Report</b> To receive the RFO's financial report to council To approve the receipts and payments for April 2019	Paper
10/19	<b>Information Sharing</b>	

# Confidential Part II

“The public shall be excluded from a meeting of a principal council during an item of business whenever it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that, if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence; and nothing in this Part shall be taken to authorise or require the disclosure of confidential information in breach of the obligation of confidence.”

Access to this part of the meeting is restricted under the Local Government Act 1972 Part VA Section 2

11/19	<b>Approval of Confidential minutes 9<sup>th</sup> April 2019</b> and to discuss any matters arising	Confidential Minutes
12/19	<b>To update council on actions on approved decisions from previous meetings</b>	

Ruth Davies, Clerk



30/4/2019